

Honors Course Enrichment Application

PRESSEY HONORS ENDOWMENT

2009-10

University Honors & Scholars Center

The University Honors & Scholars Center makes grants of *up to \$300.00* available to instructors to enrich their honors courses by providing additional materials, films, extra-classroom excursions, or other such appropriate course enrichment. (Costs of providing food for your students at your home, at a local restaurant, or for an outside of class review session are costs we are typically happy to support when they enhance the course. Due to the availability of funds, we are not able to fund food brought in to your regularly scheduled class.) Interested faculty should complete this form and submit it to Anne Krabacher at the University Honors & Scholars Center, 220 West 12th Avenue.

Applications for funds can be made at any time, but it is helpful if they are made by the end of the second week of the quarter in which you are teaching the course for which you are requesting Pressesey funds as we may run out of funds by the end of the quarter. Earlier requests are always welcome! Requests must be submitted before your purchase has been made. Award decisions will be made as quickly as possible.

Proposal Information (please type or print clearly):

Name _____

Campus Address _____

Campus Telephone _____

E-mail Address _____

Honors Course (department and number) _____

Number of Students in Your Course _____

Quarter and Year Offered _____

Amount Requested _____

Description of materials, events, etc., the specific cost, and how they will be used in the course. If you are requesting funds for food, please explain how it will enhance the educational outcomes of the course.

The University Honors & Scholars Center will contact you to confirm your grant. Reimbursements are made to the individual after original receipts and employee I.D. number have been sent to our Fiscal Officer, Marilyn Figlestahler, 220 W. 12th Avenue. **Unless otherwise stated, original receipts and employee ID number must be submitted before the end of the quarter awarded or else the grant will automatically be voided and a new request must be submitted.**

Signatures:

Faculty Honors Instructor _____ Date _____

University Honors & Scholars Center _____ Date _____