



College of Arts and Sciences

Petition to Receive Undergraduate Credit for Graduate-Level Course

Student Instructions: Obtain all signatures required below and, if approved by the Graduate School, return to 151 Denney Hall (or 3180 Smith Lab if you are a member of the ASC Honors Program) to schedule the course.

STUDENT INFORMATION

Name Last First Middle

Student ID Number Ohio State e-Mail

Major(s) GPA\* Earned Hours Honors Status: Yes No

\*If your cumulative GPA is below 3.3 and/or you are not in the Arts and Sciences Honors Program, you must attach a letter of support from 1) your faculty advisor and/or the course instructor and 2) the college office (151 Denney Hall or 3180 Smith Lab if you are a member of the ASC Honors Program).

COURSE INFORMATION

Academic Term Department Name and Course Number

Credit Hour(s) Class Number

Reason for taking course

I understand that I will NOT now be able to receive graduate credit for this course and that I will NOT be able to change the course to graduate credit status at any time in the future.

Student Signature Date

APPROVAL - ALL SIGNATURES REQUIRED

INSTRUCTOR OF COURSE: Sign below if the student has your permission to enroll in the course listed above.

Instructor Signature Date Ohio State e-mail address

DEGREE PROGRAM (Faculty/Departmental Advisor and Graduate Studies Chair): Provide approval below.

- Student meets the established criteria (Honors status and 3.3 cumulative GPA) and the undergraduate credit the student will earn will fulfill the following degree requirement: (e.g. major course, GE course, elective).
Student meets the established criteria (Honors status and 3.3 cumulative GPA) but the undergraduate credit the student will earn will NOT fulfill a degree requirement.
Student does NOT meet the established criteria (does not have Honors status and/or 3.3 cumulative GPA) but is requesting the Graduate School consider an exception, based on attached letters of support.

Advisor Signature Date Ohio State e-mail address

Graduate Studies Chair Date Ohio State e-mail address

GRADUATE SCHOOL: Sign below if the student has permission to enroll in the course listed above.

Graduate School Representative (247 University Hall) Date Ohio State e-mail address